

Hellas Gold Single Member S.A. is a gold, silver, lead and zinc mining company headquartered in Athens, Greece. Since 2004, Hellas Gold operates the Kassandra Mines at N.E. Chalkidiki, under the strictest EU safety and environmental standards and regulations. The Kassandra Mines consist of the operating mine at Olympias the state-of-the-art Kokkinolakkas Tailings Managements Facility and the Skouries project. Evolving a mining history of 25 centuries, Hellas Gold invests in the development of sustainable mining in the region, contributing to the local economic growth and prosperity with investments of more than \$1 billion, the employment of 1,600 people, the active support to the local suppliers, and important investments to local community initiatives and projects. Since 2012, Hellas Gold operates as a subsidiary of the Canadian-based Eldorado Gold Corporation, which has over 25 years of experience in exploration, construction and operation of mines around the world.

We live our values in pursuit of our purpose: to find a better way to do things. We aim to break new ground in all that we do. We do this by creating a positive impact today, and for future generations, through our commitment to operating safely, sustainably, and profitably.

The company offers the opportunity to those who wish to express interest in the position of **“Community Liaison Officer (CLO) - Enterprises Facilitation Project | Συντονιστής σχέσεων με την τοπική κοινωνία”**, for its premises in Chalkidiki. The position will be reported to the Head of Sustainability / Community Relations Supervisor of the CSR / Social Performance department in Chalkidiki.

Responsibilities:

- Ensure compliance with Hellas Gold policies and directives.
- Engage stakeholders in the Enterprise Facilitation project to foster business development.
- Provide confidential monthly reports on project operations to the Project Management Board.
- Build and maintain communication networks with local communities and government bodies.
- Oversee the daily operations of the Enterprise Facilitation project.
- Establish and manage an efficient record-keeping system.
- Conduct research to identify and engage stakeholders relevant to the project.
- Represent the project in external meetings, media interactions, and community engagements.

- Organize and lead community outreach events, workshops, and meetings.
- Collaborate with internal teams to align engagement efforts with the project's goals.

Requirements:

- Around 3 years of experience in a similar position, with a good understanding of business processes.
- Strong knowledge of enterprise facilitation principles and community engagement.
- Experience in project management or coordination, ideally in community or business development.
- Proven ability to build relationships with community leaders, businesses and government entities.
- Strong research skills to identify potential stakeholders.
- Excellent communication and interpersonal skills for effective stakeholder engagement.
- Proficiency in Microsoft Office Suite and data management tools.
- Ability to work independently and as part of a diverse team.
- Strong organizational and time-management capabilities.
- Familiarity with relevant compliance and regulations in community projects.
- fluency in Greek and English.
- Active driving license.

Our company offers a competitive remuneration package that includes an attractive combination of basic salary and benefits, as well as opportunities for development in a challenging work environment.

Inclusion and Diversity

Hellas Gold is an equal opportunities employer. We are committed to promoting an inclusive and diverse workplace where we value and respect every colleague for who they are and provide equality of opportunity so that everyone can fulfill their potential.

If you are looking for a global and dynamic environment, please send us your CV in English by clicking the following link: <https://apply.workable.com/j/D2EE8D9670>