# Job Title: QHSSE Specialist

## **Job Description**

#### The Company

**LPC**, member of Motor Oil Group, is active in the industrial production of base lubricants, the production and trade of packaged lubricant products as well as in the trade of paraffin and other petroleum products. Our primary objective is the provision of quality products and services which meet our consumers' needs, with responsibility towards society and the environment. Through an ever developing and friendly sales network, we offer our services to individuals and professionals, providing solutions for the movement and lubrication of every motor type and mechanical application.

# The Motor Oil Group

At Motor Oil Group, our people are our energy!

We support the Greek economy with exports to over 75 countries, thousands of employees, and continuous new investments. We work together to shape the future of energy and we focus on developing and empowering our people, cultivating their talents that will shape our future journey towards the energy transition.

## Starting with the role:

Currently we are searching to hire a **QHSSE Specialist** who will be responsible for conducting QHSSE walkthroughs/ inspections, monitoring and collecting data on QHSSE KPIs, ensuring compliance with ISO standards and enhancing QHSSE awareness through training.

# During your day you will:

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- Collect, analyze, monitor and report, QHSSE data/ KPIs to monitor compliance, safety incidents, environmental impact, and overall QHSSE performance.
- Conduct routine walkthroughs and inspections to assess compliance with QHSSE policies and strategies, identify potential hazards, and ensure corrective actions are implemented.
- Communicate all the required data and KPIs to LPC's Marketing Department for the Sustainability report.
- Prepare and maintain all the required documentation for relevant standards (ISO9001/ISO14001/ISO45001/ISO50001), internal audits and internal projects.
- Implement QHSSE and ISO initial and periodical trainings to all employees, contractors, and site visitors.
- Monitor and ensure compliance with QHSSE related laws and legislations and stay updated on regulatory changes.
- Be responsible for the inbound and outbound inventory of PPE and for communicating relevant needs to be procured.
- Manage and update the QHSSE SharePoint site and online training tools.

#### What you need to stand out:

- Bachelor's degree in Chemical or Mechanical Engineering
- At least 3 years of experience in QHSSE in a manufacturing environment
- Good knowledge of quality control methodologies and practices
- Proficient in Microsoft Office Suite, Microsoft Project and Autocad
- Excellent command of the Greek and English language (oral and written)

#### Key skill/attributes

- Attention to detail & organizational perception
  Analytical & problem solving skills
  Time management skills

- Interpersonal skills
- Collaboration