

Career Opportunities: JUNIOR BUYER (3244)
Procurement - Entry-Level (0-2 years) – Greece
[\(25\) Junior Buyer | Viexal S.A. | LinkedIn](#)

Viexal S.A. Corporate Procurement is searching for a Junior Buyer based in Athens

Viexal S.A. Corporate Procurement provides centrally Procurement services to Viohalco subsidiaries.

Role Description

The position holder, being part of an ambitious procurement transformation project, will be contributing in the whole supply life-cycle and purchasing activities of Machinery & Industrial Services categories.

Responsibilities

- Contribute in the whole procurement cycle (Purchase Requisition, RFQ, Contracts, etc.)
- Participate in identification of cost-saving opportunities
- Liaise with suppliers-manufacturers and internal stakeholders
- Support vendor selection, negotiation process & contract management processes

Qualifications

- BSc in Engineering (preferably mechanical or electrical engineering)
- MBA or Post Graduate degree will be considered a plus
- Work experience or/and ERPs education will be considered a plus
- Keen to work with SAP information systems
- Fluency in English

Required Skills and Abilities

- Excellent verbal and written communications skills
- High energy and motivation
- Ability to prioritize and multi-tasking
- Organizational skills

The position offers dynamic work environment, continuous training and development opportunities.

All CVs will be treated as confidential